

BOYNE CITY YACHT CLUB

Bylaws

ARTICLE I MEMBERSHIP

Section I: The members of the Club shall be classified as follows:

- A. **Charter Member:** Any currently active member who joined the Club in 1988 shall be considered a Charter member.
- B. **Active Member:** Members joining the Club after 1988 shall hold active membership, may vote, hold office and enjoy the rights and privileges of membership
- C. **Junior Member:** Any person between the ages of 9 and 17 inclusive may join the Club as a Junior Member and enjoy the privileges of membership, except the rights to vote and hold office.
- D. **Life Member:** The Board of Directors may grant life membership to any member when the Board feels such an action is warranted. Life members shall enjoy all the privileges of active membership and will be exempt from dues. It is understood that Past Commodores shall be Life Members.
- E. **Honorary Member:** Any person to whom the Board may award, on an annual basis, an honorary membership for outstanding club participation or meritorious service. Honorary members shall be exempt from any dues during that year.

Section II: Succession of Membership

In the case of married persons, the membership is held jointly. In the event of death, separation, or divorce, the surviving or separated parties shall have the right to continue as members in their own names.

Section III: Qualifications for Membership

- A. **Active Member:** For Active membership to be approved, the Board of Directors shall determine the applicant has attained the age of 18 years.
- B. **Junior Member:** For Junior membership to be approved, the Board of Directors shall determine the applicant is between the ages of 9 and 17 inclusive.

Section IV: Application for Membership

The Secretary shall make available a supply of "Membership Applications" which will be available via the Club website or via mail request to the Club mailing address. These applications when properly completed will provide the information needed for Board approval and information required for the Club records and publications.

Section V: Acceptance into Membership

- A. The Board of Directors may review the applications and may accept or reject the applicant. In the event that the applicant is rejected, then any monies paid shall be refunded to the applicant.
- B. The Board of Directors shall set the dues for each class of membership annually.
- C. New memberships received after October 1st shall be considered as members for the current and next calendar year.

Section VI: Expulsion or Suspension of Membership

Should any member of the Club feel that another member's behavior is such that he should be expelled, suspended, or reprimanded, he shall make his charges in writing to the Commodore. The Commodore shall immediately investigate the charges and advise the accused member of those charges. As soon as the Commodore has completed the investigation, a special Board meeting shall be called at which time the accused and the accuser may appear. The Commodore shall present the findings and any action will be at the discretion of the Board of Directors.

Section VII: Membership Renewals

- A. The Secretary or Membership Chairperson shall mail or email to each member an application for renewal not later than December 1st each year.
- B. The application, along with the appropriate dues shall be returned to the Club mailing or emailing address. Dues can be paid to the Club bank account electronically.
- C. Upon receipt of the completed application and appropriate dues payment, the Secretary shall prepare and forward to the member a membership card.
- D. Annual memberships expire December 31st of each year.
- E. Expired memberships must apply as new members.

ARTICLE II ORGANIZATION

Section I: Directors and Officers

- A. The Board of Directors shall consist of 12 members elected by the general membership. The Board of Directors shall elect eight Officers to manage the Club for one year commencing on December 1st of each year.
- B. A special meeting shall be called by the Commodore, to take place prior to December 1st for the single purpose of election of new officers. The present Commodore shall preside over the Board-elect for nominations and election of officers.
- C. Directors are elected for a 2-year term. Directors wishing to extend their terms may do so, subject to Board approval. No member shall serve more than three (3) consecutive 2-year terms, however fractions of a term by appointment shall not count towards the maximum number of years.
- D. Terms of the Past Commodore, Commodore, Vice Commodore, and Rear Commodore do not expire until they leave office.

Section II: Election of the Board of Directors

- A. On July 1st of each year, the Commodore shall appoint three Club members, (none of whom shall be members of the Board) to serve as a Nominating Committee. The Commodore and the Vice Commodore shall preside over this committee.
- B. The Committee shall determine the number of vacancies for the upcoming year, and shall present an appropriate number of candidates to be placed on the ballot. The appropriate number shall be the number of vacancies. The candidate list shall be published to the membership and sent to the Secretary no later than August 15th.
- C. Any ten (10) members of the Club may also, by written notice given to the Secretary prior to September 1st, nominate not to exceed three (3) candidates for election to the Board of Directors to be placed on the ballot. If the number of nominees exceeds double the number of vacancies, the full list of candidates shall be returned to the Nominating Committee. They shall then reduce the number of candidates to a number equaling double the number of vacancies.
- D. Should the Secretary not receive additional nominees, the members proposed by the nominating committee shall be considered elected. If additional nominees are received, the Secretary shall prepare ballots to be distributed and mailed by September 22nd. Ballots received by October 15th

shall be counted. E. By October 17th the Secretary shall forward to the Commodore the election results. The ballot results shall be presented to the Board of Directors at the next meeting. The persons receiving the most votes will be elected to the Board of Directors for existing vacancies.

Section III: Duties of Board of Directors

- A. The Board of Directors shall have the overall responsibility for the affairs of the Club, and shall have all authority not otherwise specifically denied it, to enable it to execute this responsibility.
- B. The Board of Directors shall meet at least four times a year.
- C. Board approval shall be required for extraordinary expenditures or contracts in excess of fifty dollars.
- D. A quorum shall consist of 5 Board members; except for amending Bylaws the quorum needed shall be 9 Board members.
- E. The Board may amend the Bylaws by not less than 3/4 vote of Board members present.
- F. The Board of Directors may remove any member of the Board who has more than two consecutive unexcused absences or shall otherwise be unable to perform their duties.
- G. In case of a vacancy, the Commodore shall appoint a member to fill the vacancy subject to Board approval.
- H. Directors: The Directors shall attend the Board meetings, serve on committees, and vote on matters before the Board.

Section IV: Duties of Officers and Directors

- A. **Commodore:** The Commodore shall serve as manager of the Club's affairs, shall preside over meetings of the Board of Directors, membership meetings, and may vote as a member of the Board of Directors in the event of a tie. With the consent of the Board of Directors, the Commodore can appoint members to serve on committees. The Commodore will represent the Club in community affairs.
- B. **Vice Commodore:** The Vice Commodore shall serve as an assistant to the Commodore and serve as acting Commodore in the Commodore's absence. The Vice Commodore shall be in charge of communications and publications. It is understood the Vice Commodore may become Commodore the following year.
- C. **Rear Commodore:** The Rear Commodore shall serve as an assistant to the Vice Commodore. The Rear Commodore shall oversee the Fleet Captains, manage Club properties and activities. It is understood the Rear Commodore may become Vice Commodore the following year.
- D. **Secretary:** The Secretary shall attend the Board of Directors meetings and keep minutes. The Secretary shall prepare such forms or correspondence as may be required in the day-to-day business of the Club.
- E. **Treasurer:** The Treasurer shall keep the financial records of the Club and pay bills as prescribed by the Board of Directors and the By Laws. The Treasurer shall report at Board meetings the total income, expenses, and an account of the Club's financial status.
- F. **Fleet Captains:** for purpose of organization, a Race Fleet Captain and a Cruise Fleet Captain shall represent fleets. They shall render all possible assistance in planning and coordination of nautical, cruise, race and events.
- G. **Past Commodore:** The immediate Past Commodore shall serve on the Board of Directors as a full voting member.

Section V: Accounting/Finances

- A. The Club shall operate on a fiscal year basis from December 1st to November 30th..
- B. The Board shall authorize that the Commodore and Treasurer will all be signers on the Club bank accounts.
- C. The Board may annually review and decide depository location for Club monies.